

Minutes of **Tuesday, August 12, 2014, Public Board Meeting** of the Orange Board Of Education held at 7:30 p.m., at the Administrative Building 451 Lincoln Avenue, Orange, New Jersey.

Ms. Patricia Arthur presiding over tonight's meeting.

Mr. Abdul-Shabazz Ashanti (**absent**)
Mrs. Marion Graves-Jackson
Ms. Cristina Mateo
Mr. E. Lydell Carter (**absent**)
Mr. Jeffrey Wingfield
Mrs. Patricia Arthur

ROLL CALL: (4) PRESENT (2) ABSENT

ALSO PRESENT:

- Mr. Ronald C. Lee, Superintendent of Schools
- Mrs. Belinda Scott-Smiley, Administrative Assistant to the Superintendent for Operations/Human Resource Services
- Dr. Paula E. Howard, Deputy Superintendent of Schools
- Mr. Adekunle O. James, School Business Administrator/Board Secretary
- Mr. Akindele Ayodele, Assistant School Business Administrator/Board Secretary
- Mr. Melvin Randall, School Board Attorney with the firm of Love & Randall

In conformance with the **Board of Education Policy 1120-1 and Open Public Meeting Act, Chapter 231**, this is to announce that this Public Board Meeting of the Orange Board of Education is being convened with adequate notice. Notice of this meeting has been posted at the Administrative Office, filed with the City Clerk's Office of the City of Orange Township and delivered to the Orange Transcript and the Star Ledger.

The City of Orange Township Board of Education encourages the participation and input from members of the public at its board meetings. However, in accordance with Board Policy, verbal attacks against individual staff members or members of the Board are not permitted. Persons are encouraged to address the Board regarding comments relating to agenda items or issues concerning the educational process. The Board of Education thanks you for your cooperation.

FLAG SALUTE

All in attendance will participate in performing the Flag Salute

PRESENTATIONS

Presentation of the District's New Jersey Quality Single Accountability Continuum (NJQSAC)

Mr. Ronald C. Lee, Superintendent of Schools

Superintendent Report

Mr. Ronald C. Lee, Superintendent of Schools

BOARD MINUTES

Special Closed Meeting – June 30, 2014

Special Public Meeting – June 30, 2014

Closed Meeting – July 8, 2014

Public Meeting – July 8, 2014

Special Closed Meeting – July 30, 2014

BOARD COMMENTS

- Roll Call was performed by Mr. James at 7:45 pm followed by the Flag salute.
- A presentation on NJQSAC was given by Mr. Lee. He reported the scores awarded by the state as follows:

▪ Instruction & Programs	64%
▪ Fiscal Management	100%
▪ Governance	100%
▪ Operation	95%
▪ Personnel	100%

He further stated that a Corrective Action Plan will be prepared for Instruction & Programs.

- Mr. Lee reported that Professional Development is being held for staff and administrators during the past weeks. He further stated that the District is getting students prepared for Common Core and PARCC readiness.

PUBLIC COMMENTS

- Gloria Stewart (Citizen of Orange) referred to Mr. Lee's presentation about the corrective action plan. She wanted to know the specific reasons why graduation rate and student achievement were not met. She also wanted to know the steps that are going to be taken by the administration to correct the situation. Mr. Lee explained what the administration will do to address the areas going forward. She said security should be improved in the District and schools particularly. She also asked whether the feedback from teachers was obtained as a result of the community bus tour during the administrative retreat.

BOARD RESOLUTIONS

**A14-015 RESOLUTION TO ENTER INTO A CONTRACT WITH
DESIGNATED PRESCHOOL CENTERS TO PROVIDE A
QUALITY EDUCATIONAL PROGRAM FOR 3 AND 4 YEAR
OLD CHILDREN FOR THE 2014-2015 SCHOOL YEAR**

WHEREAS, all universal districts are mandated to provide comprehensive educational services to all children who are either three or four years old by October 1, 2014 and whose parents or guardians reside in Orange, hereinafter referred to as eligible children, and

WHEREAS, the Board does not currently have the capacity to deliver this program, and

WHEREAS, area centers have the capacity to deliver comprehensive educational services to eligible children, and

WHEREAS, the Board wishes to build on the strengths and capacities of the centers, while at the same time assisting the providers with the improvement of their programs, and

WHEREAS, the participants wish to confirm in writing the terms of mutual and individual responsibilities related to the provision of comprehensive educational services to the eligible children of Orange (copy of contract is attached).

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education enter into contract between the Orange Board of Education and the attached Preschool Providers for the 2014-2015 school year.

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

**A14-016 RESOLUTION TO APPROVE THE TAX-EXEMPT
LEASE/PURCHASE AGREEMENT FOR THE INSTALLATION
OF DISTRICT-WIDE IT ACCESS POINTS (WIRELESS
NETWORK SYSTEM)**

WHEREAS, the Orange Board of Education in need to meet the New Jersey State Department of Education requirement for PARCC testing readiness, thereby sought RFQ for the installation of district-wide wireless access points in all school buildings and classrooms;

WHEREAS, the Dyn Tek Services Inc. (Meraki System) all inclusive of labor and material quotation numbers DTKQ44315-01, DTKQ44621-02, DTKQ44763-01 as compared to the Cisco On-Site is more suitable and cost effective as recommended by district IT department to meet the district need:-

Vendor	OHS Location Labor & Materials	All Other Locations Labor & Materials	Switches to Support Access Points	Total
Dyn Tek (Meraki)	\$126,928.00	\$544,893.50	\$43,885.80	\$715,707.30
Cisco On-Site	\$124,828.55	\$587,608.80	\$43,885.50	\$756,322.85

WHEREAS, the total funds required for the entire project is not readily available in the current year IT budget, and the Dyn Tek Services Inc. includes a favorable proposal for a 5 year Tax-Exempt Lease/Purchase Agreement with Key Government Finance, Inc. **as per attached Exhibit 1:**

WHEREAS, the Superintendent, Administrators, Parents, Students and Community recommended to the Board, a need for a change in services; and

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, at the best interest of the district and by the recommendation of the Superintendent of Schools and the School Business Administrator, hereby approves the Master Tax-Exempt Lease/Purchase Agreement with Key Government Finance, Inc. of 1000 South McCaslin Blvd. Superior, CO 80027 to fund the Dyn Tek district-wide installation of Equipment as described in quotations DTKQ44315-01, DTKQ44621-02, DTKQ44763-01, pending final board attorney review.

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

B14-016 RESOLUTION TO APPROVE THE ADOPTION OF THE SOCIAL STUDIES GRADES K-\$ CURRICULUM GUIDES

WHEREAS, the Orange School District is committed to implementing the Common Core State Standards; and

WHEREAS, the Orange School District is committed to implementing the New Jersey Core Curriculum State Standards in Social Studies; and,

WHEREAS, the Orange Public Schools are required to obtain approval from the Board of Education for the Adoption of the SOCIAL STUDIES CURRICULUM GUIDES, grades Kindergarten, 1, 2, 3, and 4; and,

WHEREAS, the Orange Board of Education's Curriculum Committee has also reviewed and now recommends the acceptance of the SOCIAL STUDIES CURRICULUM GUIDES, grades Kindergarten through grade 4;

NOW THEREFORE BE IT RESOLVED, the Orange Board of Education approves the implementation and application of the SOCIAL STUDIES CURRICULUM GUIDE REVISIONS, grades Kindergarten through grade 4 for the 2014-2015 school year.

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

C14-045 RESOLUTION TO APPROVE THE PAYMENT OF BILLS FOR JULY 2014

WHEREAS, the Orange School District request the payment of the attached detailed bills for July 2014, whose totals are summarized as follows:

<u>FUNDS</u>	<u>CHECKS</u>	<u>BILLS</u>	<u>TOTALS</u>
Fund 11 - General Current Expense	\$1,482,895.69	\$548,605.28	\$2,031,500.97
Fund 12 – Capital Outlay	265,207.03	31,372.94	296,579.97
Fund 13 – Special Schools	1,400.00	0.00	1,400.00
Fund 15 – Whole School Reform	483,333.70	20,521.33	503,855.03
Fund 20 – Special Revenue Funds	509,747.01	122,268.74	632,015.75
Grand Total	\$2,742,583.43	\$722,768.29	\$3,465,351.72

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the total payment of district bills in the amount of **\$3,465,351.72**

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

C14-046 RESOLUTION TO ACCEPT THE BOARD SECRETARY'S REPORT FOR THE MONTH OF JUNE 2014

WHEREAS, the School Business Administrator/Board Secretary, hereby submits the Board Secretary's Financial Report for the month of June 2014.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, after review of such report, hereby accepts the June 2014 Board Secretary's Financial Report.

BE IT FURTHER RESOLVED, that a copy of this report be on file in the Business Office

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

C14-047 RESOLUTION TO ACCEPT THE TREASURER OF SCHOOL FUNDS REPORT FOR THE MONTH OF JUNE 2014

WHEREAS, under statute regulations the Treasurer of School Funds is required to reconcile bank accounts and the Board Secretary Report and said reports have been submitted.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby accepts the Treasurer of School Funds Report for the month of June 2014.

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

**C14-048 RESOLUTION TO APPROVE THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION OF BUDGETARY MAJOR
ACCOUNT/FUND STATUS FOR JUNE 2014**

WHEREAS, pursuant to N.J.A.C. 6:20-2.3(3), we (the Board) certify that as of June 2014, after review of the Board Secretary's Financial Report (appropriate sections) and upon consultation with appropriate Official, to the best of our knowledge, no major account of funds has been over-expended in violation of N.J.A.C. 6:20-1.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves its Monthly Certification of Budgetary Major Account/Fund Status, as indicated above.

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

**C14-049 RESOLUTION TO APPROVE THE TRANSFER OF FUNDS
(FUND 11) FOR THE 2013-2014 SCHOOL YEAR**

WHEREAS, the Orange School District requires budgetary transfers to meet the encumbrances for the 2013-2014 school year, as per the attached.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the Transfer of Funds.

BE IT FURTHER RESOLVED, that the 2013-2014 budget be adjusted accordingly.

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

**C14-050 RESOLUTION TO APPROVE THE TRANSFER OF FUNDS
(FUND 15) FOR THE 2013-2014 SCHOOL YEAR**

WHEREAS, the Orange School District requires budgetary transfers to meet the encumbrances for the 2013-2014 school year, as per the attached.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the Transfer of Funds.

BE IT FURTHER RESOLVED, that the 2013-2014 budget be adjusted accordingly.

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

E14-020 RESOLUTION TO APPROVE THE REQUEST OF THE CITY OF ORANGE TOWNSHIP, CITY COUNCIL TO UTILIZE ROSA PARKS COMMUNITY SCHOOL GYMNASIUM AND CAFETERIA AS A RAIN DATE LOCATION TO HOST THE JAMAICA ORGANIZATION OF NEW JERSEY'S FLAG RAISING

WHEREAS, the City of Orange Township, City Council is requesting to utilize the following:

ROSA PARKS COMMUNITY SCHOOL GYMNASIUM AND CAFETERIA

Jamaica Organization of New Jersey's Flag Raising

Friday, August 15, 2014 (Rain Date)

5:00 p.m. – 9:00 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the request of the City of Orange Township, City Council, as indicated above, pending the completion of the Request for Use of District Auditorium form.

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

E14-021 RESOLUTION TO APPROVE THE REQUEST OF NOT ORANGE INC. TO UTILIZE BELL STADIUM TO HOST THEIR BACK TO SCHOOL EVENT

WHEREAS, Not Orange Inc. is requesting to utilize the following:

BELL STADIUM

Back to School Event

SEPTEMBER 6, 2014

12:00 p.m. – 6:00 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the request of Not Orange Inc., as indicated above, pending the signing and return of the Hold Harmless Agreement, proof of insurance coverage, completion of the Request to Use Facilities form.

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

F14-037 RESOLUTION TO APPROVE DISTRICT-WIDE WORKSHOPS/CONFERENCES

WHEREAS, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board Of Education approves the Workshops/Conferences as per attached summary.

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

F14-038 RESOLUTION TO APPROVE DISTRICT-WIDE FIELD TRIPS

WHEREAS, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board of Education approves the field trips as per the attached summary.

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

F14-39 RESOLUTION TO REVISE THE 2014-2015 SCHOOL CALENDAR

WHEREAS, the Superintendent of Schools has made recommendations to revise the 2014-2015 district calendar; and,

NOW THEREFORE BE IT RESOLVED, the Orange Board of Education upon the recommendation of the Superintendent of Schools, hereby revise the calendar for the 2014-2015 school year.

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

F14-040 RESOLUTION TO ADOPT VARIOUS STATE MANDATED, DISTRICT NEW AND REVISED POLICIES (FIRST READING)

WHEREAS, the Orange Board of Education is required by the State of New Jersey, Department of Education, to adopt and implement for all Public Schools within the district the following new and revised policies:

- P & R 2412 Home Instruction Due to Health Condition **(Revised)**
- P & R 2417 Student Intervention and Referral Services **(Revised)**
- P & R 2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition **(Revised)**
- P 3283 Electronic Communications Between Teaching Staff Members and Students **(New)**
- P 4283 Electronic Communications Between Support Staff Members and Students **(New)**
- P & R 5611 Removal of Students for Firearms Offenses **(Revised)**
- P 5612 Assaults on District Board of Education Members or Employees **(Revised)**
- R 5612 Assaults on District Board of Education Members or Employees **(New)**
- P & R 5613 Removal of Students for Assaults with Weapons Offenses **(New)**
- P 5620 Expulsion **(Revised)**
- P & R 8462 Reporting Potentially Missing or Abused Children **(Revised)**

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education approves the above mentioned new and revised policies for the Orange Public School District (First Reading)

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

G14-028 RESOLUTION TO REVISE THE CURRENT APPROVED TAX SHELTER ANNUITY/SUPPLEMENTAL CONTRIBUTORY LIFE INSURANCE AND PROPERTY INSURANCE PROVIDERS LIST TO INCLUDE PRIMERICA TAX SHELTER ANNUITIES (TSA)

WHEREAS, the Orange Board of Education has an approved list of Tax Shelter Annuity/Supplemental Contributory Life Insurance, Personal Property Liability Insurance Providers currently in the district; and

WHEREAS, employees have the option to elect to have payroll deduction for these approved Tax Shelter Annuity Providers/Supplemental Contributory Life Insurance and Personal Property Insurance and the Orange Board of Education, Business Office, will only initial such deductions based on Board Approval; and

WHEREAS, Primerica has provided adequate and useful information to be included on this district listing; and

WHEREAS, all participation are 100% employee contribution.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the revision of the Tax Shelter Annuity/Supplemental Contributory Life Insurance, Personal Property Liability Insurance Providers listing to include the Primerica Tax Shelter Annuities (TSA).

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

G14-029 RESOLUTION TO APPROVE THE APPLICATION TO REQUEST THE USE OF TEMPORARY FACILITIES

WHEREAS, the Orange Public School District has temporarily leased additional educational facilities and instructional spaces; and

WHEREAS, the locations, addresses and grades served are:

Orange Alternative School	123 Cleveland Street, Orange, NJ	Grades 9 th – 12 th
Orange Scholars Academy	268 Capuchin Way, Orange, NJ	Grades 1 st – 7 th P3 & P4
Orange Pre-School Program	397 Park Avenue Orange, NJ	P3 & P4

WHEREAS, the Orange Public School District has a sustained need for temporary instructional space at all grades levels as indicated in the District's Long Range Facility Plan; and

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the application for the continued use of these temporary spaces, as per the attached Sub-Standard/Temporary Facilities Instructional Spaces for the school year 2014-2015 and submit the application to the Essex County Executive Superintendent's office.

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

H. Case Numbers

Home Instruction Cases

#s none

Out-of-District Placement Cases

#s 212235

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

H.I.B Cases

Substantiated #s none

Unsubstantiated #s none

HUMAN RESOURCE AGENDA

- ☐ Leaves of Absences
- ☐ Separations: Retirements, Resignations
- ☐ Appointments
- ☐ Stipends
- ☐ Reassignment
- ☐ Transfers
- ☐ Withholding of Increments
- ☐ Other Personnel Actions
- ☐ Non-Renewals
- ☐ Reduction in Force
- ☐ For the Record

Moved by Jeffrey Wingfield. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

DISTRICT MEETINGS

- Next scheduled meetings are as follows:

Public

- Facilities Committee Meeting – Monday, September 1, 2014 at 2:30 p.m., 451 Lincoln Avenue.
- Next Public Board Meeting – Tuesday, September 9, 2014 at 7:30 p.m., Orange Preparatory Academy, 400 Central Avenue.
- Curriculum Committee Meeting – Tuesday, August 26, 2014 at 5:00 p.m., 451 Lincoln Avenue.

Closed

- Human Resource Committee Meeting – Monday, August 11, 2014 at 3:30 p.m.

CORRESPONDENCES

COMMITTEE REPORTS

BOARD COMMENTS

Pursuant to N.J.S.A. 10:4-12 and in conformance with the Board of Education Policy 1120-1 **and Open Public Meeting Act, Chapter 231**, this is to announce that the Orange Board Of Education will hold its next regularly scheduled **Meeting on February 11, 2014** Closed Session at 5:30 p.m. and Public Session at 7:30 p.m. It is expected that the discussion undertaken in the closed session board meeting can be made public at the time official action is taken or when its confidentiality is no longer required.


Motion to adjourn Public Session.

Moved by Cristina Mateo. Seconded by Marion Graves-Jackson.

ROLL CALL: (4) YEA (0)NAY

APPROVAL DATE: September 9, 2014

ATTESTED TO BY:



**School Business Administrator/
Board Secretary**

